

**BALLARD SCHOOL DISTRICT**

**AUDITED FINANCIAL STATEMENTS  
AS OF AND FOR THE YEAR ENDED  
JUNE 30, 2021**

**TOGETHER WITH  
INDEPENDENT AUDITORS' REPORT**

**DSWA CERTIFIED PUBLIC ACCOUNTANTS, P.C.  
210 WEST OHIO  
BUTLER, MISSOURI 64730**

**BALLARD SCHOOL DISTRICT  
TABLE OF CONTENTS  
FOR THE YEAR ENDED FOR THE YEAR ENDED JUNE 30, 2021**

Page

**FINANCIAL SECTION:**

<b>Independent Auditors' Report</b>	1
<b>Basic Financial Statements:</b>	
Government-Wide Financial Statements:	
Statement of Net Position - Modified Cash Basis	3
Statement of Activities - Modified Cash Basis	4
Fund Financial Statements:	
Balance Sheet - Modified Cash Basis - Governmental Funds	5
Combined Statement of Revenues, Expenditures, and Changes in Fund Balances - Modified Cash Basis - Governmental Funds	6
Reconciliation of the Combined Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities - Modified Cash Basis	7
Notes to the Basic Financial Statements	8
<b>Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i></b>	21
<b>Schedule of Current Year Findings and Responses to the Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i></b>	23
<b>Schedule of Prior Year Findings and Responses to the Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i></b>	24
<b>Independent Accountants' Report on Management's Assertions About Compliance with Specified Requirements of Missouri Laws and Regulations</b>	25
<b>Schedule of Current Year Findings and Responses to the Independent Accountants' Report on Management's Assertions About Compliance with Specified Requirements of Missouri Laws and Regulations</b>	26
<b>Schedule of Prior Year Findings and Responses to the Independent Accountants' Report on Management's Assertions About Compliance with Specified Requirements of Missouri Laws and Regulations</b>	27
<b>Other Supplementary Information:</b>	
Statement of Revenues, Expenditures, and Changes in Fund Balances - Modified Cash Basis - Budget and Actual	
General Fund	28
Special Revenue (Teachers') Fund	29
Debt Service Fund	30
Capital Projects Fund	31
Combined Schedule of Revenues Collected by Source - Modified Cash Basis	32
Schedule of Selected Statistics	33



## INDEPENDENT AUDITORS' REPORT

To the Board of Education  
Ballard R-II School District of Bates County, Missouri  
Butler, Missouri

### **Report on the Financial Statements**

We have audited the accompanying modified cash basis financial statements of the governmental activities and each major fund of the Ballard R-II School District of Bates County, Missouri, as of and for the fiscal year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the Ballard R-II School District of Bates County, Missouri's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America, as described in Note 1; this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditors' Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective modified cash basis financial position of the governmental activities and each major fund of the Ballard R-II School District of Bates County, Missouri as of June 30, 2021, and the respective changes in modified cash basis financial position thereof for the fiscal year then ended in accordance with the modified cash basis of accounting described in Note 1.

## **Basis of Accounting**

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to this matter.

## **Other Matters**

### *Supplementary Information and Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Ballard R-II School District of Bates County, Missouri basic financial statements. The budgetary comparison schedules and schedule of selected statistics presented on pages 28 through 31 and 33 through 39 are presented for purposes of additional analysis and are not a required part of the basic financial statements. The budgetary comparison schedules and schedule of selected statistics have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

The combined schedule of revenues collected by source-modified cash basis is presented for purposes of additional analysis and is not a required part of the basic financial statements. The combined schedule of revenues collected by source - modified cash basis is the responsibility of management and was derived from, and relates directly to, the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combined schedule of revenues collected by source-modified cash basis is fairly stated in all material respects in relation to the basic financial statements as a whole.

## **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated December 16, 2021, on our consideration of the Ballard R-II School District of Bates County, Missouri's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Ballard R-II School District of Bates County, Missouri's internal control over financial reporting and compliance.

## **Report on Other Legal and Regulatory Requirements**

In accordance with requirements of Missouri laws and regulations, we have also issued our report dated December 16, 2021, on our consideration of certain management's assertions of the Ballard R-II School District of Bates County, Missouri. The purpose of that report is to describe the scope of our testing of certain management assertions related to requirements of Missouri laws and regulations pertaining to public school districts and the results of that testing and not to provide an opinion on such assertions.

*DSNA Certified Public Accountants, P.C.*

Butler, Missouri  
December 16, 2021

**BALLARD SCHOOL DISTRICT**  
**STATEMENT OF NET POSITION - MODIFIED CASH BASIS**  
**JUNE 30, 2021**

	<b>Governmental Activities</b>
<b>ASSETS</b>	
Cash and cash equivalents	\$ 1,597,901
Investments	47,384
Capital assets, net of accumulated depreciation:	
Land	2,600
Buildings	854,804
Equipment	54,328
Total assets	2,557,017
<b>LIABILITIES</b>	
Current liabilities:	
General obligation bonds due within one year	105,000
Noncurrent liabilities:	
General obligation bonds due in more than one year	495,000
Total liabilities	600,000
<b>NET POSITION</b>	
Net investment in capital assets	311,732
Restricted for:	
Debt service	160,720
Unspent bond proceeds	500,000
Scholarships	6,505
Grant projects	3,066
Other	4,714
Unrestricted	970,280
Total net position	\$ 1,957,017

The notes to the financial statements are an integral part of this statement.



**BALLARD SCHOOL DISTRICT  
STATEMENT OF ACTIVITIES - MODIFIED CASH BASIS  
FOR THE YEAR ENDED FOR THE YEAR ENDED JUNE 30, 2021**

Functions	Expenses	Program Revenues			Net (Expense) Revenue and Changes In Net Position
		Charges for Services	Operating Grants And Contributions	Capital Grants And Contributions	Total Governmental Activities
<b>PRIMARY GOVERNMENT</b>					
<b>GOVERNMENTAL ACTIVITIES</b>					
Instructional services					
Regular	\$ 669,462	\$ 6,970	\$ 71,951	\$ -	\$ (590,541)
Special	104,838	-	78,494	-	(26,344)
Vocational	100,764	-	3,747	-	(97,017)
Student activities	62,927	44,053	-	-	(18,874)
Payments to other districts	8,000	-	-	-	(8,000)
Supporting services					
Students	88,143	-	-	-	(88,143)
Instructional staff	127,379	-	5,347	-	(122,032)
Building administration	87,626	-	-	-	(87,626)
General administration	148,672	-	-	-	(148,672)
Operation and maintenance of facilities	199,840	-	-	-	(199,840)
Transportation	128,417	-	18,668	-	(109,749)
Food services	80,500	7,572	47,989	-	(24,939)
Community services	14,130	-	-	-	(14,130)
Interest	18,590	-	-	-	(18,590)
Other	7,565	-	-	-	(7,565)
Total school district	<u>\$ 1,846,853</u>	<u>\$ 58,595</u>	<u>\$ 226,196</u>	<u>\$ -</u>	<u>(1,562,062)</u>
<b>GENERAL REVENUES</b>					
Property taxes levied for:					
General purposes 651,538					
Debt service 92,884					
Federal and state aid not restricted to specific purposes 813,663					
Earnings on investments 7,500					
Premium on bonds sold 18,228					
Miscellaneous 110,431					
Total general revenues 1,694,244					
Change in net position 132,182					
<b>NET POSITION - BEGINNING 1,824,835</b>					
<b>NET POSITION - ENDING \$ 1,957,017</b>					

The notes to the financial statements are an integral part of this statement.

**BALLARD SCHOOL DISTRICT  
BALANCE SHEET - MODIFIED CASH BASIS  
GOVERNMENTAL FUNDS  
JUNE 30, 2021**

	General (Incidental) Fund	Special Revenue (Teachers') Fund	Debt Service Fund	Capital Projects (Building) Fund	Total Governmental Funds
<b>ASSETS</b>					
Cash and cash equivalents	\$ 981,433	\$ -	\$ 113,336	\$ 503,132	\$ 1,597,901
Investments	-	-	47,384	-	47,384
Total assets	<u>\$ 981,433</u>	<u>\$ -</u>	<u>\$ 160,720</u>	<u>\$ 503,132</u>	<u>\$ 1,645,285</u>
<b>FUND BALANCES</b>					
Restricted for:					
Debt service	\$ -	\$ -	\$ 160,720	\$ -	\$ 160,720
Unspent bond proceeds	-	-	-	500,000	500,000
Scholarships	6,505	-	-	-	6,505
Grant projects	3,066	-	-	-	3,066
Other	4,714	-	-	-	4,714
Assigned to:					
Capital outlay	-	-	-	3,132	3,132
Subsequent year's budget	13,449	-	-	-	13,449
Student activities	41,632	-	-	-	41,632
Unassigned	912,067	-	-	-	912,067
Total fund balances	<u>981,433</u>	<u>-</u>	<u>160,720</u>	<u>503,132</u>	<u>1,645,285</u>
Total liabilities and fund balances	<u>\$ 981,433</u>	<u>\$ -</u>	<u>\$ 160,720</u>	<u>\$ 503,132</u>	<u>\$ 1,645,285</u>

**Reconciliation to Statement of Net Position**

Amounts reported for governmental activities in the statement of net position are different because:

<b>Total fund balance - governmental funds</b>	<b>\$ 1,645,285</b>
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds. The cost of the assets is \$1,592,175 and the accumulated depreciation is \$680,443.	911,732
Long-term liabilities, including bonds, are not due and payable in the current period and, therefore, are not reported in the funds.	(600,000)
<b>Total net position - governmental activities</b>	<b><u>\$ 1,957,017</u></b>

The notes to the financial statements are an integral part of this statement.

**BALLARD SCHOOL DISTRICT**  
**COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**MODIFIED CASH BASIS**  
**GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED FOR THE YEAR ENDED JUNE 30, 2021**

	General	Special Revenue (Teachers') Fund	Debt Service	Capital Projects	Total Governmental Funds
<b>Revenues</b>					
Local	\$ 592,913	\$ 124,538	\$ 114,327	\$ 19,459	\$ 851,237
County	60,310	9,991	10,668	-	80,969
State	94,651	676,916	-	34,434	806,001
Federal	150,158	83,700	-	-	233,858
Other	6,970	-	-	-	6,970
Total revenues	<u>905,002</u>	<u>895,145</u>	<u>124,995</u>	<u>53,893</u>	<u>1,979,035</u>
<b>Expenditures</b>					
Instructional services					
Regular	38,979	602,169	-	-	641,148
Special	21,954	82,884	-	-	104,838
Vocational	5,280	95,484	-	-	100,764
Student activities	50,843	12,084	-	-	62,927
Payments to other districts	-	8,000	-	-	8,000
Supporting services					
Students	36,822	51,321	-	-	88,143
Instructional staff	65,438	29,941	-	32,000	127,379
Building administration	26,138	61,488	-	-	87,626
General administration	87,180	61,492	-	-	148,672
Operation and maintenance of facilities	197,782	-	-	9,948	207,730
Transportation	128,417	-	-	-	128,417
Food service	72,751	-	-	1,670	74,421
Other services					
Community services	8,119	6,011	-	-	14,130
Principal	-	-	115,000	-	115,000
Interest	-	-	18,590	-	18,590
Other	-	-	265	7,300	7,565
Total expenditures	<u>739,703</u>	<u>1,010,874</u>	<u>133,855</u>	<u>50,918</u>	<u>1,935,350</u>
Excess of revenues over (under) expenditures	<u>165,299</u>	<u>(115,729)</u>	<u>(8,860)</u>	<u>2,975</u>	<u>43,685</u>
<b>Other financing sources (uses)</b>					
Sale of bonds	-	-	-	500,000	500,000
Transfers in (out)	<u>(115,729)</u>	<u>115,729</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total other financing sources (uses)	<u>(115,729)</u>	<u>115,729</u>	<u>-</u>	<u>500,000</u>	<u>500,000</u>
Net change in fund balances	49,570	-	(8,860)	502,975	543,685
<b>Fund balances - beginning</b>	<u>931,863</u>	<u>-</u>	<u>169,580</u>	<u>157</u>	<u>1,101,600</u>
<b>Fund balances - ending</b>	<u>\$ 981,433</u>	<u>\$ -</u>	<u>\$ 160,720</u>	<u>\$ 503,132</u>	<u>\$ 1,645,285</u>

The notes to the financial statements are an integral part of this statement.



**BALLARD SCHOOL DISTRICT  
RECONCILIATION OF THE COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND  
CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES  
MODIFIED CASH BASIS  
FOR THE YEAR ENDED FOR THE YEAR ENDED JUNE 30, 2021**

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Amounts reported for governmental activities in the statement of activities are different because:

**Net change in fund balances - total governmental funds** **\$ 543,685**

Governmental funds report capital outlays as expenditures. However, in the statement of activities, assets with an initial, individual cost of more than \$5,000 are capitalized and the cost is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation exceeded capital outlays in the current period.

Capital outlays	\$	7,890	
Depreciation expense		<u>(34,393)</u>	(26,503)

The governmental funds report bond proceeds as an other financing source, while repayment of bond principal is reported as an expenditure. However, bond proceeds and repayment of bond principal are not included in the statement of activities because they are reported as changes in the balance of debt in the statement of net assets. The net effect of this difference in the treatment of general obligation bonds and related items is as follows:

General obligation bond proceeds		(500,000)	
Repayment of bond principal		<u>115,000</u>	<u>(385,000)</u>

**Change in net position of governmental activities** **\$ 132,182**

The notes to the financial statements are an integral part of this statement.

## NOTES TO THE BASIC FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

- A. Reporting Entity: The District follows the applicable Governmental Accounting Standards Board's (GASB) Statements to define the reporting entity. The financial statements include all operations over which the District is financially accountable. The District is not a participant in any joint venture and has not identified any entities which would be component units of the District nor is it a component unit of any other primary government entity.
- B. Basis of Presentation: The District's basic financial statements consist of government-wide statements, including a Statement of Net Position and a Statement of Activities, and fund financial statements which provide a more detailed level of financial information.

1. Government-wide financial statements: The Statement of Net Position and the Statement of Activities display information about the District as a whole. These statements include the financial activities of the primary government. The statements present governmental activities generally financed through taxes, intergovernmental receipts, and other non-exchange transactions.

The Statement of Net Position presents the financial condition of the governmental activities of the District at year end. The Statement of Activities presents a comparison between direct expenditures and program revenues for each program or function of the District's governmental activities. Direct expenditures are those that are specifically associated with a service, program or department and, therefore, clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program and interest earned on grants that is required to be used to support a particular program. Revenues which are not classified as program revenues are presented as general revenues of the District. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the District.

2. Fund financial statements: The Balance Sheet and Statement of Revenues, Expenditures, and Changes in Fund Balances present the activities of the District segregated into funds in order to aid financial management and demonstrate legal compliance. Each fund is presented in a separate column.

- C. Fund Accounting: The District's accounts are organized on the basis of funds, each of which is considered to be a separate accounting entity with a set of self-balancing accounts which comprise its assets, fund balance, revenues and expenditures. District resources are allocated to the individual funds based on the purposes for which they are to be spent and the means by which spending activities are controlled. The following funds are used by the District:

1. General (Incidental) Fund - Accounts for general activities of the District, including student activities and food service, which are not required to be accounted for in a separate fund.
2. Special Revenue (Teachers') Fund - Accounts for expenditures for certified employees involved in administration and instruction. It includes revenues restricted by the State for payment of teachers' salaries and employee benefits.
3. Debt Service Fund - Accounts for the accumulation of resources for the payment of long-term debt principal, interest, and related costs.

NOTES TO THE BASIC FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued):

C. Fund Accounting (continued):

4. Capital Projects Fund - Accounts for the proceeds of long-term debt, taxes and other revenues designated for construction of major capital assets and all other capital outlay.

D. Basis of Accounting: The government-wide Statement of Net Position and Statement of Activities and the fund financial statements have been prepared using the modified cash basis of accounting. This basis generally recognizes assets, long-term liabilities, net position/fund balance, revenues and expenditures when they result from cash transactions, with the exception of certain payroll expenditures described below in Note 1 (H), with a provision for depreciation expense in the government-wide financial statements and with a modification relating to the presentation of investments and capital assets. This basis is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

As a result of the use of the modified cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenditures (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

If the District utilized the basis of accounting recognized as generally accepted, the fund financial statements for governmental funds would use the modified accrual basis of accounting. All government-wide financials would be presented on the accrual basis of accounting.

E. Measurement Focus:

1. Government-wide financial statements: The Statement of Net Position and Statement of Activities are prepared using the total economic resources measurement focus within the limitations of the modified cash basis of accounting, as defined above. Accordingly, the District's capital assets and long-term debt are included in the Statement of Net Position.

2. Fund financial statements: The Balance Sheet and Statement of Revenues, Expenditures, and Changes in Fund Balances are prepared using the current financial resources measurement focus within the limitations of the modified cash basis of accounting, as defined above. Accordingly, only current assets are shown in the Balance Sheet.

F. Pooled Cash and Cash Equivalents: The District maintains a cash and cash equivalents pool that is available for use by all funds except the Debt Service Fund. State law requires that all deposits in the Debt Service Fund be kept separate and apart from all other funds of the District. Interest income received is allocated to the various funds according to each fund's share of the pool.

G. Capital Assets: In the government-wide financial statements, capital assets are accounted for as assets in the Statement of Net Position. All capital assets are valued at historical cost, or estimated historical cost if actual is unavailable, except for donated capital assets which are recorded at their estimated fair value at the date of donation.

## NOTES TO THE BASIC FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued):G. Capital Assets (continued):

A capitalization threshold of \$5,000 is used to report capital assets, which are depreciated using the straight-line method over the following estimated useful lives:

Buildings	50 years
Equipment	5 – 30 years

In the fund financial statements, capital assets are accounted for as capital outlays upon acquisition.

H. Payroll Related Expenditures: The salary payment schedule of the District allows for the payment of salaries over a twelve-month period. Consequently, the July and August, 2021 payroll checks, written and dated in June, 2021, are included in the financial statements as an expenditure paid in the year ended June 30, 2021. This practice has been consistently followed in the previous years.

I. Compensated Absences: Vacation, personal business days and sick leave are considered as expenditures in the year paid. Employees are allowed ten, eleven, or twelve days based upon the number of days in their contract. Employees are paid \$20 per day at the end of the year for any days accumulated over 36 days. If any employee leaves the District for any reason other than retirement, the employee is not entitled to reimbursement. Upon retirement, an employee is paid for the 36-day carryover limit, plus any days unused during the year, at \$20 per day. Thus, employees' sick leave vests only at retirement. Unpaid compensated absences for the years ending June 30, 2021 and 2020, were \$0 and \$720, respectively, and are not recognized in the modified cash basis financial statements.

J. Net Position: Net position in the government-wide financial statements represents the difference between assets and liabilities, and are reported in three categories:

1. Net investment in capital assets consists of net capital assets reduced by outstanding balances of any related debt obligations and deferred inflows of resources attributable to the acquisition, construction, or improvement of those assets and increased by balances of deferred outflows of resources related to those assets.
2. Restricted net position consists of net position with use constrained to a particular purpose. Restrictions are imposed by external organizations such as federal or state laws or bond covenants. Restricted net position is reduced by liabilities and deferred inflows of resources related to the restricted assets.
3. Unrestricted net position consists of all other net position that does not meet the definition of the above two components and is available for general use by the District.

The District first applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position are available.



## NOTES TO THE BASIC FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued):

- K. Fund Balances: The fund financial statements present fund balances by classification based on the extent to which the District is bound to honor constraints on the specific purposes for which the funds may be spent. The following classifications are used to describe the relative strength of these constraints:
1. Nonspendable – amounts that are either not in spendable form, or legally or contractually required to be maintained intact.
  2. Restricted – amounts constrained to specific uses by external groups such as creditors, grantors, or contributors or by laws and regulations of other governments.
  3. Committed – amounts constrained to specific uses by the District itself, using its highest level of decision making authority, the District's Board of Education. Commitments may be established, modified, or rescinded only through resolutions passed by the District's Board of Education.
  4. Assigned – amounts that do not meet the criteria to be classified as restricted or committed but that the District intends to use for a specific purpose. For all funds other than the General Fund, this includes any remaining funds not otherwise classified, as they are assigned to the purposes for which the fund was established. For the General Fund, the assignment can result from intent expressed by the District's Board of Education or by District administrators to which the Board of Education delegates the authority.
  5. Unassigned – amounts that are available for any purpose. Positive amounts are reported in only the General Fund. Negative unassigned fund balances are reported for all other governmental funds where the nonspendable, restricted, and committed fund balances exceed the total fund balance.

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the District applies restricted funds first. When an expenditure is incurred for which committed, assigned, and/or unassigned fund balances are available, the District first applies committed funds, then assigned funds, and finally unassigned funds, as needed.

- L. Use of Estimates: The preparation of financial statements in conformity with the modified cash basis of accounting requires management to make estimates and assumptions that affect the amounts reported in these financial statements and accompanying notes. Actual results could differ from these estimates. The most significant estimate on the modified cash basis reporting is depreciation expense in the government-wide financial statements.
- M. Nonexchange Transactions: Nonexchange transactions, in which the District receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations.



NOTES TO THE BASIC FINANCIAL STATEMENTS

1. **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued):**

N. **Budgetary Accounting:** The District follows these procedures in establishing the budgetary data reflected in the financial statements:

1. In accordance with Chapter 67, RSMo, the District adopts a budget for each fund.
2. Prior to July, the superintendent, who serves as the budget officer, submits to the Board of Education a proposed budget for the fiscal year beginning on the following July 1. The proposed budget includes estimated revenues and proposed expenditures for all District funds. Budgeted expenditures cannot exceed beginning available monies plus estimated revenues for the year.
3. A public hearing is conducted to obtain taxpayers' comments. Prior to its approval by the Board of Education, the budget document is available for public inspection.
4. Prior to July 1, the budget is legally enacted by a vote of the Board of Education.
5. Subsequent to its final approval of the budget, the Board of Education has the authority to make necessary adjustments to the budget by formal vote of the board. Adjustments made during the year are reflected in the budget information included in the financial statements.
6. Budgets for District funds are prepared and adopted using the cash basis of accounting (budget basis). The budgetary comparison schedules' actual columns are presented on the modified cash basis of accounting described in item (D). above which is substantially the same as the cash basis of accounting.

O. **Program Revenues:** Amounts reported as program revenues include 1) charges to students or others for goods, services or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions. All other governmental receipts are reported as general receipts. All taxes are classified as general receipts even if restricted for a specific purpose.

2. **RETIREMENT PLAN:**

A. **Summary of Significant Accounting Policies:**

The District participates in the Public School Retirement System and the Public Education Employee Retirement System (PSRS and PEERS, also referred to as the System). The financial statements of the District were prepared using the modified cash basis of accounting. Therefore, member and employer contributions are recognized when paid and the District's net pension liability, deferred outflows and inflows of resources related to pensions are not recorded in these financial statements.

NOTES TO THE BASIC FINANCIAL STATEMENTS

2. RETIREMENT PLAN (continued):

B. Plan Description:

PSRS is a mandatory cost-sharing multiple employer retirement system for all full-time certificated employees and certain part-time certificated employees of all public school districts in Missouri (except the school districts of St. Louis and Kansas City) and all public community colleges. PSRS also includes certificated employees of PSRS, Missouri State Teachers' Association, Missouri State High School Activities Association, and certain employees of the State of Missouri who elected to remain covered by PSRS under legislation enacted in 1986, 1987, and 1989. The majority of PSRS members are exempt from Social Security contributions. In some instances, positions may be determined not to be exempt from Social Security contributions. Any PSRS member who is required to contribute to Social Security comes under the requirements of Sections 169.070 (9) RSMO, known as the "2/3's statute." PSRS members required to contribute to Social Security are required to contribute two-thirds of the approved PSRS contribution rate and their employer is required to match the contribution. The members' benefits are further calculated at two-thirds the normal benefit amount.

PEERS is a mandatory cost-sharing multiple employer retirement system for all public school district employees in Missouri (except the school districts of St. Louis and Kansas City, employees of the Missouri Association of School Administrators, and community college employees (except the Community College of St. Louis)). Employees of covered districts who work 20 or more hours per week on a regular basis and who are not contributing members of the Public School Retirement System (PSRS) must contribute to PEERS. Employees of PSRS who do not hold Missouri educator certificates also contribute to PEERS. PEERS was established as a trust fund by an Act of the Missouri General Assembly 169.600 through 169.715 and Sections 169.560 through 169.595 RSMo. The statutes place responsibility for the operation of PEERS on the Board of Trustees of the Public School Retirement System of Missouri.

C. Benefits Provided:

PSRS is a defined benefit plan providing retirement, disability, and death/survivor benefits. Members are vested for service retirement benefits after accruing five years of service. Individuals who (a) are at least age 60 and have a minimum of 5 years of service, (b) have 30 years of service, or (c) qualify for benefits under the "Rule of 80" (service and age total at least 80) are entitled to a monthly benefit for life, which is calculated using a 2.5% benefit factor. Actuarially age-reduced benefits are available for members with five to 24.9 years of service at age 55. Members who are younger than age 55 and who do not qualify under the "Rule of 80" but have between 25 and 29.9 years of service may retire with a lesser benefit factor. Members that are three years beyond normal retirement can elect to have their lifetime monthly benefits actuarially reduced in exchange for the right to also receive a one-time partial lump sum (PLSO) payment at retirement equal to 12, 24, or 36 times the Single Life benefit amount.

NOTES TO THE BASIC FINANCIAL STATEMENTS

2. RETIREMENT PLAN (continued):

C. Benefits Provided (continued):

PEERS is a defined benefit plan providing service retirement and disability benefits to its members. Members are vested for service retirement benefits after accruing five years of service. Individuals who (a) are at least age 60 and have a minimum of five years of service, (b) have 30 years of service, or (c) qualify for benefits under the "Rule of 80" (service and age total at least 80) are entitled to a monthly benefit for life, which is calculated using a 1.61% benefit factor. Members qualifying for "Rule of 80" or "30-and-out" are entitled to an additional temporary .8% benefit multiplier until reaching minimum Social Security age (currently age 62 which is calculated using a 0.8% benefit factor). Actuarially age-reduced retirement benefits are available with 5 to 24.9 years of service at age 55. Members who are younger than age 55 and who do not qualify under the "Rule of 80" but have between 25 and 29.9 years of service may retire with a lesser benefit factor. Members that are three years beyond normal retirement can elect to have their lifetime monthly benefits actuarially reduced in exchange for the right to also receive a one-time partial lump sum (PLSO) payment at retirement equal to 12, 24, or 36 times the Single Life benefit amount. A Summary Plan Description detailing the provisions of the plan can be found on PSRS' website at [www.psr-peers.org](http://www.psr-peers.org).

D. Cost-of-Living Adjustments ("COLA"):

The Board of Trustees has established a policy of providing a 0.00% COLA for years in which the CPI increases between 0.00% and 2.00%, a 2.00% COLA for years in which CPI increases between 2.00% and 5.00%, and a COLA of 5.00% if the CPI increase is greater than 5.00%. If the CPI decreases, no COLA is provided. For any member retiring on or after July 1, 2001, such adjustments commence on the second January after commencement of benefits and occur annually thereafter. The total of such increases may not exceed 80% of the original benefit for any member.

E. Contributions:

PSRS members were required to contribute 14.5% of their annual covered salary during fiscal years 2019, 2020 and 2021. Employers were required to match the contributions made by employees. The contribution rate is set each year by the PSRS Board of Trustees upon the recommendation of the independent actuary within the contribution restrictions set in Section 169.030 RSMo. The annual statutory increase in the total contribution rate may not exceed 1% of pay.

The District's contributions to PSRS were \$117,171, \$105,502 and \$103,582, respectively, for the years ended June 30, 2019, 2020 and 2021.

PEERS members were required to contribute 6.86% of their annual covered salary during fiscal years 2019, 2020 and 2021. Employers were required to match the contributions made by employees. The contribution rate is set each year by the PSRS Board of Trustees upon the recommendation of the independent actuary within the contribution restrictions set in Section 169.030 RSMo. The annual statutory increase in the total contribution rate may not exceed 0.5% of pay.

The District's contributions to PEERS were \$15,494, \$11,733 and \$17,709, respectively, for the years ended June 30, 2019, 2020 and 2021.



BALLARD R-II SCHOOL DISTRICT OF BATES COUNTY, MISSOURI

NOTES TO THE BASIC FINANCIAL STATEMENTS

3. CASH AND CASH EQUIVALENTS:

State statutes require the District's deposits be insured or collateralized in the name of the District by the trust department of a bank that does not hold the collateralized deposits. As of June 30, 2021, all bank balances on deposit are entirely insured or collateralized with securities. Furthermore, the District has no foreign currency risk.

Cash held in the General Fund in the amount of \$6,505 is restricted for scholarships, \$3,066 is restricted for grant projects and \$4,714 is restricted to benefit the students. Cash and cash equivalents held in the Debt Service Fund in the amount of \$160,720 are restricted for debt service payments. Cash held in the Capital Projects Fund includes \$500,000 of unspent bond proceeds restricted for capital asset expenditures.

4. INVESTMENTS:

The District's investments at June 30, 2021, consisted of the following:

<u>Investment Type</u>	<u>Maturity</u>	<u>Balance</u>
Pro-rata shares of investment contracts with BOK Financial	N/A	\$ 47,384

- A. Interest Rate Risk: As a means of limiting its exposure to fair value losses arising from rising interest rates, the District's investment policy mandates structuring the investment portfolio so that investments mature to meet cash requirements for ongoing operations thereby avoiding the need to sell investments on the open market prior to maturity.
- B. Investment Contracts with BOK Financial: The District funds on deposit with BOK Financial, which are invested in investment contracts with credit providers whose unsecured long-term debt is rated at the time of such agreement in either of the two highest rating categories by a nationally recognized rating service, in accordance with Section 165.051 and 360 of the Missouri Revised Statutes through the Missouri School District Direct Deposit Program. Each District investing in the program owns a pro-rata share of each investment, which is held in the name of the fund. Fair market value approximates cost as the District has a pro-rata share of the fund. These investments are shown in the Debt Service Fund and are restricted for debt service payments.

5. TAXES:

The county in which the District is located collects property tax and remit it to the District. The District also receives sales tax collected by the state which is remitted based on eligible pupils.

Property taxes attach as an enforceable lien on property as of January 1. Property taxes are levied on November 1, and are payable by December 31. All unpaid taxes become delinquent January 1 of the following year.

**BALLARD R-II SCHOOL DISTRICT OF BATES COUNTY, MISSOURI**

**NOTES TO THE BASIC FINANCIAL STATEMENTS**

**5. TAXES (continued):**

The assessed valuation of the tangible taxable property for the calendar year 2020, for purposes of local taxation was as follows:

	<u>Bates County</u>	
Real Estate:		
Residential	\$	6,029,310
Agricultural		2,274,720
Commercial		506,000
Personal Property		<u>3,612,798</u>
	\$	<u><u>12,422,828</u></u>

The tax levy per \$100 of assessed valuation of tangible taxable property for the calendar year 2020, for purposes of local taxation was as follows:

<u>Fund</u>	<u>Unadjusted</u>	<u>Adjusted</u>
General	\$ 4.2480	\$ 4.2480
Debt service	0.7500	0.7500
	<u>\$ 4.9980</u>	<u>\$ 4.9980</u>

The receipts of current and delinquent property taxes during the fiscal year ended June 30, 2021, aggregated approximately 99% of the current assessment computed on the basis of the levy as shown above for the calendar year 2020.

**6. CAPITAL ASSETS:**

The capital assets activity of the District during the year ended June 30, 2021, was as follows:

	<u>Balance June 30, 2020</u>	<u>Additions</u>	<u>Retirements</u>	<u>Balance June 30, 2021</u>
Capital assets not depreciated				
Land	\$ 2,600	\$ -	\$ -	\$ 2,600
Capital assets being depreciated				
Buildings	1,513,716	-	-	1,513,716
Equipment	<u>67,969</u>	<u>7,890</u>	-	<u>75,859</u>
	1,584,285	7,890	-	1,592,175
Less: Accumulated depreciation	<u>646,050</u>	<u>34,393</u>	-	<u>680,443</u>
Net capital assets	<u>\$ 938,235</u>	<u>\$ (26,503)</u>	<u>\$ -</u>	<u>\$ 911,732</u>



**NOTES TO THE BASIC FINANCIAL STATEMENTS**

**6. CAPITAL ASSETS (continued):**

Depreciation expense was charged to functions of the governmental funds as follows:

Instructional services	\$ 28,314
Supporting services:	
Food services	<u>6,079</u>
Total depreciation expense	<u>\$ 34,393</u>

**7. BONDS PAYABLE:**

The following is a summary of bond transactions for the year ended June 30, 2021:

Bonds payable July 1, 2020	\$ 215,000
Bonds issued	500,000
Less - Bonds retired	<u>(115,000)</u>
Bonds payable June 30, 2021	<u>\$ 600,000</u>

Bonds payable at June 30, 2021, consisted of \$140,000 Series 2012 outstanding general obligation bonds due in varying semi-annual installments through March 1, 2023, with variable annual interest rates of 1.25% to 2.125%. These refunding general obligation bonds were issued on July 1, 2012, to refund the Series 2003 outstanding general obligation bonds. It is estimated by the bonding agency that the District will save approximately \$99,999 in future interest payments with this refunding.

Interest paid on these bonds during the year ended June 30, 2021, totaled \$4,569.

The District has elected to participate in the program created by Senate Bill 301 administered by the Missouri Health and Educational Facilities Authority (MOHEFA) which allows the District an enhanced bond rating as well as having certain costs of issuance reimbursed. As a result of participating in this program, the District has executed a direct deposit agreement whereby a portion of state aid payments will be made to the direct deposit trustee who will then make the principal and interest payments on the bonds. At June 30, 2021, the District had \$33,283 in the 2012 escrow account. This amount is included as investments in the Debt Service Fund.

During the year ended June 30, 2016, the district entered into an Escrow Deposit Agreement and a First Amendment to the Direct Deposit Agreement. As a result of these agreements, the District opened a Series 2012 Partial Defeasance Escrow to make some of the future principal and interest payments on the bonds. At June 30, 2021, the District had \$0 in this escrow account. If this account held a balance, it would be included as cash and cash equivalents in the Debt Service Fund.

Bonds payable at June 30, 2021, also consisted of \$460,000 Series 2020 outstanding general obligation school building bonds due in varying semi-annual installments through March 1, 2035, with variable annual interest rates of 1.00% to 3.625%. These general obligation bonds were issued on October 15, 2020, for the purpose of constructing, improving, repairing, renovating, furnishing and equipping school facilities, including HVAC in the gymnasium, and classrooms and hallways, construction of north sidewalk and awning over north entrance, new roof over gym and other projects as needed.

Interest paid on these bonds during the year ended June 30, 2021, totaled \$4,021.

**NOTES TO THE BASIC FINANCIAL STATEMENTS**

**7. BONDS PAYABLE (continued):**

The District has elected to participate in the program created by Senate Bill 301 administered by the Missouri Health and Educational Facilities Authority (MOHEFA) which allows the District an enhanced bond rating as well as having certain costs of issuance reimbursed. As a result of participating in this program, the District has executed a direct deposit agreement whereby a portion of state aid payments will be made to the direct deposit trustee who will then make the principal and interest payments on the bonds. At June 30, 2021, the District had \$14,101 in the 2020 escrow account. This amount is included as investments in the Debt Service Fund.

Principal and interest on general obligation bonds are liquidated through the Debt Service Fund. Debt service requirements for the outstanding bonds are as follows:

Year Ending June 30,	Principal	Interest	Total
2022	\$ 105,000	\$ 13,219	\$ 118,219
2023	110,000	11,269	121,269
2024	80,000	9,494	89,494
2025	90,000	8,694	98,694
2026	10,000	7,794	17,794
2027 - 2031	85,000	31,537	116,537
2032 - 2035	120,000	11,781	131,781
	<u>\$ 600,000</u>	<u>\$ 93,788</u>	<u>\$ 693,788</u>

Article VI, Section 26 (b), Constitution of Missouri, limits the outstanding amount of authorized general obligation bonds of a District to 15% of the assessed valuation of the District. The legal debt margin (excluding state-assessed railroad and utility) of the District at June 30, 2021, was:

Constitutional debt limit	\$ 1,863,424
Amount in Debt Service Fund available for payment of principal	160,720
General obligation bonds payable	<u>(600,000)</u>
Legal debt margin	<u>\$ 1,424,144</u>

**8. COMMITMENTS AND CONTINGENCIES:**

The District received financial assistance from federal and state agencies in the form of grants. The disbursements of funds received under these programs generally require compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the general fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the District at June 30, 2021.

The District offers post-retirement healthcare benefits to all employees who retire from the District. Retirees and their dependents may obtain coverage by paying required premium rates. The District does not pay a portion of the required premium rates for retirees; however, the premiums paid by the District for active employees are based on combined active and retiree experience, so an implicit subsidy exists. Under the District's modified cash basis of accounting, no liability for this subsidy is included in the financial statements.

**NOTES TO THE BASIC FINANCIAL STATEMENTS**

**9. OPERATING LEASE:**

The District leases a dishwasher under an operating lease. The lease was entered into on August 14, 2004, and is automatically renewed from year to year unless either party gives written notice of its intention to terminate at least 60 days prior to the expiration date of the current term. Lease payments are \$159 per month with an excess tray usage charge of \$0.04 for all trays over 1,500 per month. Total lease payments for the year ended June 30, 2021, under this lease, were \$1,670.

There are no future required minimum rental payments under this operating lease beyond the next fiscal year, which will be the same as the current year expense, as this lease is automatically renewed from year to year unless either party gives written notice of its intention to terminate at least 60 days prior to the expiration date of the current term.

**10. INTERFUND TRANSFERS:**

Interfund transfers, the flow of assets from one fund to another where repayment is not expected, are reported as transfers in and out. The District is required to make a transfer from the General Fund to the Teachers' Fund to cover the excess of disbursements over receipts each year. The District is also allowed to make transfers from the General Fund to the Capital Projects Fund to cover disbursements and build balances as allowed by state law. During the year ended June 30, 2021, the District made the following interfund transfers:

	<u>TRANSFERS TO</u>
	Special Revenue
	<u>(Teachers') Fund</u>
<u>TRANSFERS FROM</u>	
General Fund	\$ <u>115,729</u>

**11. RELATED PARTY TRANSACTIONS:**

There are instances where current board members are related to staff employed by the District. It appears the District is in compliance with state statutes regarding member voting.

**12. RISK MANAGEMENT:**

The District is exposed to various risks of loss due to torts; theft of, damage to, and destruction of assets; errors or omissions; injuries to employees; and natural disasters. The District is a member of the Missouri United School Insurance Council (MUSIC). MUSIC is a public entity risk pool currently operating as a common risk management and insurance program. The District does not pay premiums to purchase insurance policies but pays an assessment to be a member of the self-sustaining risk sharing group. Part of the assessment is used to purchase excess insurance for the group as a whole. The pooling agreement requires the pool to be self-sustaining. The District believes that it is not possible to estimate the range of contingent losses to be borne by the District. Settled claims have not exceeded insurance coverage in any of the last three years. There were no significant reductions in coverage compared to the prior year.

NOTES TO THE BASIC FINANCIAL STATEMENTS

**13. COVID-19:**

The coronavirus pandemic, although improving, could possibly impact the District's economically sensitive revenues, property tax collections, and other District revenues. The extent of the financial impact will depend on the duration and spread of the coronavirus. Due to the uncertainty surrounding the pandemic, management cannot estimate the economic impact to the District's future operating results and net position at this time.

**14. DATE OF MANAGEMENT'S REVIEW:**

Subsequent events were evaluated through December 16, 2021, which is the date the financial statements were available to be issued.





**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Education  
Ballard R-II School District of Bates County, Missouri  
Butler, Missouri

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the modified cash basis financial statements of the governmental activities and each major fund of the Ballard R-II School District of Bates County, Missouri, as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the Ballard R-II School District of Bates County, Missouri's basic financial statements, and have issued our report thereon dated December 16, 2021.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Ballard R-II School District of Bates County, Missouri's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Ballard R-II School District of Bates County, Missouri's internal control. Accordingly, we do not express an opinion on the effectiveness of the Ballard R-II School District of Bates County, Missouri's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify a deficiency in internal control, described in the accompanying schedule of current year findings and responses as item 2021-001, that we consider to be a significant deficiency.



## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Ballard R-II School District of Bates County, Missouri's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Ballard R-II School District of Bates County, Missouri's Responses to Findings**

Ballard R-II School District of Bates County, Missouri's responses to the findings identified in our audit are described in the accompanying schedule of findings and responses. Ballard R-II School District of Bates County, Missouri's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*DSNA Certified Public Accountants, P.C.*

Butler, Missouri  
December 16, 2021

BALLARD R-II SCHOOL DISTRICT OF BATES COUNTY, MISSOURI

SCHEDULE OF CURRENT YEAR FINDINGS AND RESPONSES TO THE INDEPENDENT AUDITORS'  
REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND  
OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

FOR THE YEAR ENDED JUNE 30, 2021

INTERNAL CONTROL OVER FINANCIAL REPORTING

2021-001 Segregation of Duties

Statement of Condition: The District is not able to segregate the duties of employees to all phases of an accounting transaction.

Criteria: Adequate segregation of non-compatible duties is important for a sound and efficient internal control system.

Effect: Errors and irregularities may result from this lack of segregation of employee duties and responsibilities.

Cause: Because of a limited number of available personnel, it is not always possible to adequately segregate certain incompatible duties so that no employee has access to both physical assets and the related accounting records or to all phases of a transaction.

Recommendation: Efficient segregation of duties in a small governmental environment is often difficult; however, we feel the governing body and District management should be aware of the risk associated with this lack of duty segregation and attempt to exercise as much oversight control in these areas as possible and feasible.

District's Response: *The District is aware of the lack of segregation, and much effort is put into providing as much oversight as possible.*

COMPLIANCE

None

BALLARD R-II SCHOOL DISTRICT OF BATES COUNTY, MISSOURI

SCHEDULE OF PRIOR YEAR FINDINGS AND RESPONSES TO THE INDEPENDENT AUDITORS'  
REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND  
OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

FOR THE YEAR ENDED JUNE 30, 2020

INTERNAL CONTROL OVER FINANCIAL REPORTING

2020-001 Segregation of Duties

Statement of Condition: The District is not able to segregate the duties of employees to all phases of an accounting transaction.

Criteria: Adequate segregation of non-compatible duties is important for a sound and efficient internal control system.

Effect: Errors and irregularities may result from this lack of segregation of employee duties and responsibilities.

Cause: Because of a limited number of available personnel, it is not always possible to adequately segregate certain incompatible duties so that no employee has access to both physical assets and the related accounting records or to all phases of a transaction.

Recommendation: Efficient segregation of duties in a small governmental environment is often difficult; however, we feel the governing body and District management should be aware of the risk associated with this lack of duty segregation and attempt to exercise as much oversight control in these areas as possible and feasible.

District's Response: *The District is aware of the lack of segregation, and much effort is put into providing as much oversight as possible.*

June 30, 2021 Follow-up: This is still a finding.

COMPLIANCE

See 2020-02 on the Schedule of Prior Year Findings and Responses to the Independent Accountants' Report on Management's Assertions About compliance with Specified Requirements of Missouri Laws and Regulations.



**INDEPENDENT ACCOUNTANTS' REPORT ON MANAGEMENT'S ASSERTIONS  
ABOUT COMPLIANCE WITH SPECIFIED REQUIREMENTS OF  
MISSOURI LAWS AND REGULATIONS**

Board of Education  
Ballard R-II School District of Bates County, Missouri  
Butler, Missouri

We have examined management's assertions that the Ballard R-II School District of Bates County, Missouri, complied with the requirements of Missouri laws and regulations regarding budgetary and disbursement procedures; accurate disclosure of the District's attendance records of average daily attendance, standard day length, resident membership on the last Wednesday of September, pupil transportation records of the average daily transportation of pupils eligible and ineligible for state aid, the number of miles eligible and ineligible for state aid; and other statutory requirements as listed in the schedule of selected statistics during the year ended June 30, 2021. The Ballard R-II School District of Bates County, Missouri's management is responsible for its assertions. Our responsibility is to express an opinion on management's assertions based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether management's assertions are fairly stated, in all material respects. An examination involves performing procedures to obtain evidence about management's assertions. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material misstatement of management's assertions, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

In our opinion, management's assertions referred to above are fairly stated, in all material respects, for the year ended June 30, 2021.

This report is intended solely for the information and use of the Board of Education, District management, and the Missouri Department of Elementary and Secondary Education and is not intended to be, and should not be, used by anyone other than these specified parties.

*DSWA Certified Public Accountants, P.C.*

Butler, Missouri  
December 16, 2021

**BALLARD R-II SCHOOL DISTRICT OF BATES COUNTY, MISSOURI**

**SCHEDULE OF CURRENT YEAR FINDINGS AND RESPONSES TO THE INDEPENDENT  
ACCOUNTANTS' REPORT ON MANAGEMENT'S ASSERTIONS ABOUT COMPLIANCE WITH  
SPECIFIED REQUIREMENTS OF MISSOURI LAWS AND REGULATIONS**

**FOR THE YEAR ENDED JUNE 30, 2021**

**Budget**

None

**Attendance**

None

**Transportation**

None

**Other Compliance**

None



BALLARD R-II SCHOOL DISTRICT OF BATES COUNTY, MISSOURI

SCHEDULE OF PRIOR YEAR FINDINGS AND RESPONSES TO THE INDEPENDENT  
ACCOUNTANTS' REPORT ON MANAGEMENT'S ASSERTIONS ABOUT COMPLIANCE WITH  
SPECIFIED REQUIREMENTS OF MISSOURI LAWS AND REGULATIONS

FOR THE YEAR ENDED JUNE 30, 2020

**Budget**

None

**Attendance**

None

**Transportation**

None

**Other Compliance**

**2020-002 Nepotism, Conflict of Interest**

**Statement of Condition:** During the reading of the official board minutes, it appears a few board members did not abstain from voting on all of the approval of financial transactions with related parties.

**Criteria:** Any related party transactions involving board members should be noted in the official board minutes as such and state the board member abstained from the specific transaction.

**Effect:** The District is out of compliance with Missouri State Statutes.

**Cause:** In the official board minutes, it appears a few board members voted on the approval of some of the financial transactions with related parties.

**Recommendation:** We recommend all board members abstain from voting on the employment and all financial transactions involving related parties.

**District's Response:** *In the future, board members shall abstain from voting on any transaction involving related parties.*

**June 30, 2021 Follow up:** This is no longer a finding.

**BALLARD SCHOOL DISTRICT**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**MODIFIED CASH BASIS - BUDGET AND ACTUAL - GENERAL FUND**  
**FOR THE YEAR ENDED FOR THE YEAR ENDED JUNE 30, 2021**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance with Final Budget - Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
<b>Revenues</b>				
Local	\$ 605,130	\$ 592,913	\$ 592,913	\$ -
County	61,983	60,310	60,310	-
State	79,211	94,651	94,651	-
Federal	66,592	150,158	150,158	-
Other	-	6,970	6,970	-
Total revenues	<u>812,916</u>	<u>905,002</u>	<u>905,002</u>	<u>-</u>
<b>Expenditures</b>				
Instructional services				
Regular	72,547	38,979	38,979	-
Special	850	21,954	21,954	-
Vocational	3,500	5,280	5,280	-
Student activities	82,333	50,843	50,843	-
Supporting services				
Students	14,858	36,822	36,822	-
Instructional staff	30,102	65,438	65,438	-
Building administration	29,814	26,138	26,138	-
General administration	57,278	87,180	87,180	-
Operation and maintenance of facilities	178,863	197,782	197,782	-
Transportation	147,600	128,417	128,417	-
Food service	82,052	72,751	72,751	-
Other services				
Community services	13,959	8,119	8,119	-
Total expenditures	<u>713,756</u>	<u>739,703</u>	<u>739,703</u>	<u>-</u>
Excess of revenues over expenditures	<u>99,160</u>	<u>165,299</u>	<u>165,299</u>	<u>-</u>
<b>Other financing sources (uses)</b>				
Transfer out	<u>(159,984)</u>	<u>(115,729)</u>	<u>(115,729)</u>	<u>-</u>
Total other financing sources (uses)	<u>(159,984)</u>	<u>(115,729)</u>	<u>(115,729)</u>	<u>-</u>
Net change in fund balances	(60,824)	49,570	49,570	-
Fund balances - beginning	898,215	931,863	931,863	-
Fund balances - ending	<u>\$ 837,391</u>	<u>\$ 981,433</u>	<u>\$ 981,433</u>	<u>\$ -</u>

See independent auditors' report and accompanying notes to the financial statements.

**BALLARD SCHOOL DISTRICT**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**MODIFIED CASH BASIS - BUDGET AND ACTUAL - TEACHERS' FUND**  
**SPECIAL REVENUE FUND**  
**FOR THE YEAR ENDED FOR THE YEAR ENDED JUNE 30, 2021**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance with Final Budget - Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
<b>Revenues</b>				
Local	\$ 125,390	\$ 124,538	\$ 124,538	\$ -
County	12,000	9,991	9,991	-
State	653,781	676,916	676,916	-
Federal	<u>69,849</u>	<u>83,700</u>	<u>83,700</u>	-
Total revenues	<u>861,020</u>	<u>895,145</u>	<u>895,145</u>	<u>-</u>
<b>Expenditures</b>				
Instructional services				
Regular	590,201	602,169	602,169	-
Special	75,365	82,884	82,884	-
Vocational	94,307	95,484	95,484	-
Student activities	28,439	12,084	12,084	-
Payments to other districts	8,050	8,000	8,000	-
Supporting services				
Students	69,331	51,321	51,321	-
Instructional staff	32,649	29,941	29,941	-
Building administration	71,498	61,488	61,488	-
General administration	42,791	61,492	61,492	-
Other services				
Community services	<u>-</u>	<u>6,011</u>	<u>6,011</u>	<u>-</u>
Total expenditures	<u>1,012,631</u>	<u>1,010,874</u>	<u>1,010,874</u>	<u>-</u>
Excess of revenues (under) expenditures	<u>(151,611)</u>	<u>(115,729)</u>	<u>(115,729)</u>	<u>-</u>
<b>Other financing sources (uses)</b>				
Transfer in	<u>159,984</u>	<u>115,729</u>	<u>115,729</u>	<u>-</u>
Total other financing sources (uses)	<u>159,984</u>	<u>115,729</u>	<u>115,729</u>	<u>-</u>
Net change in fund balances	8,373	-	-	-
<b>Fund balances - beginning</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Fund balances - ending</b>	<u>\$ 8,373</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

See independent auditors' report and accompanying notes to the financial statements.

**BALLARD SCHOOL DISTRICT**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**MODIFIED CASH BASIS - BUDGET AND ACTUAL - DEBT SERVICE FUND**  
**FOR THE YEAR ENDED FOR THE YEAR ENDED JUNE 30, 2021**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance with Final Budget - Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
<b>Revenues</b>				
Local	\$ 76,406	\$ 114,327	\$ 114,327	\$ -
County	-	10,668	10,668	-
Total revenues	<u>76,406</u>	<u>124,995</u>	<u>124,995</u>	<u>-</u>
<b>Expenditures</b>				
Other services				
Principal	75,000	115,000	115,000	-
Interest	6,163	18,590	18,590	-
Other	265	265	265	-
Total expenditures	<u>81,428</u>	<u>133,855</u>	<u>133,855</u>	<u>-</u>
Excess of revenues (under) expenditures	<u>(5,022)</u>	<u>(8,860)</u>	<u>(8,860)</u>	<u>-</u>
Net change in fund balances	(5,022)	(8,860)	(8,860)	-
<b>Fund balances - beginning</b>	<u>148,495</u>	<u>169,580</u>	<u>169,580</u>	<u>-</u>
<b>Fund balances - ending</b>	<u>\$ 143,473</u>	<u>\$ 160,720</u>	<u>\$ 160,720</u>	<u>\$ -</u>

See independent auditors' report and accompanying notes to the financial statements.



**BALLARD SCHOOL DISTRICT**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**MODIFIED CASH BASIS - BUDGET AND ACTUAL - CAPITAL PROJECTS FUND**  
**FOR THE YEAR ENDED FOR THE YEAR ENDED JUNE 30, 2021**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance with Final Budget - Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
<b>Revenues</b>				
Local	\$ -	\$ 19,459	\$ 19,459	\$ -
County	11,000	-	-	-
State	<u>36,000</u>	<u>34,434</u>	<u>34,434</u>	-
Total revenues	<u>47,000</u>	<u>53,893</u>	<u>53,893</u>	-
<b>Expenditures</b>				
Instructional services				
Vocational	1,400	-	-	-
Supporting services				
Instructional staff	75	32,000	32,000	-
Building administration	500	-	-	-
Operation and maintenance of facilities	5,000	9,948	9,948	-
Food service	2,000	1,670	1,670	-
Other services				
Facilities acquisition and construction	45,000	-	-	-
Other	<u>-</u>	<u>7,300</u>	<u>7,300</u>	-
Total expenditures	<u>53,975</u>	<u>50,918</u>	<u>50,918</u>	-
Excess of revenues (under) expenditures	<u>(6,975)</u>	<u>2,975</u>	<u>2,975</u>	-
<b>Other financing sources (uses)</b>				
Sale of bonds	<u>-</u>	<u>500,000</u>	<u>500,000</u>	-
Total other financing sources (uses)	<u>-</u>	<u>500,000</u>	<u>500,000</u>	-
Net change in fund balances	(6,975)	502,975	502,975	-
<b>Fund balances - beginning</b>	<u>12,129</u>	<u>157</u>	<u>157</u>	-
<b>Fund balances - ending</b>	<u>\$ 5,154</u>	<u>\$ 503,132</u>	<u>\$ 503,132</u>	<u>\$ -</u>

See independent auditors' report and accompanying notes to the financial statements.

**BALLARD SCHOOL DISTRICT  
COMBINED SCHEDULE OF REVENUES COLLECTED BY SOURCE  
MODIFIED CASH BASIS  
FOR THE YEAR ENDED FOR THE YEAR ENDED JUNE 30, 2021**

	General (Incidental) Fund	Special Revenue (Teachers') Fund	Debt Service Fund	Capital Projects (Building) Fund	Total (Memorandum Only)
<b>LOCAL</b>					
Current taxes	\$ 478,706	\$ -	\$ 84,544	\$ -	\$ 563,250
Delinquent taxes	47,224	-	8,340	-	55,564
School district trust fund (Prop C)	-	124,038	-	-	124,038
M & M surtax	1,570	-	-	-	1,570
Earnings from temporary deposits	4,498	-	3,002	-	7,500
Premium on bonds sold	-	-	18,228	-	18,228
Food service program - sales to pupils	5,288	-	-	-	5,288
Food service program - sales to adults	2,252	-	-	-	2,252
Food service non-program	32	-	-	-	32
Student activities	44,053	-	-	-	44,053
PK tuition from parents	480	-	-	-	480
Rental	300	-	-	-	300
Gifts	7,440	-	-	-	7,440
Prior Period Adjustment	-	-	213	-	213
Miscellaneous local revenue	1,070	500	-	19,459	21,029
Total local	<u>592,913</u>	<u>124,538</u>	<u>114,327</u>	<u>19,459</u>	<u>851,237</u>
<b>COUNTY</b>					
Fines, escheats, etc.	-	9,991	-	-	9,991
State assessed utilities	60,310	-	10,668	-	70,978
Total county	<u>60,310</u>	<u>9,991</u>	<u>10,668</u>	<u>-</u>	<u>80,969</u>
<b>STATE</b>					
Basic formula - state monies	11,823	676,916	-	-	688,739
Transportation	18,668	-	-	-	18,668
Basic formula - classroom trust	10,893	-	-	34,434	45,327
Educational screening program/PAT	790	-	-	-	790
Small schools grant	48,285	-	-	-	48,285
Career education	3,747	-	-	-	3,747
Food service - State	445	-	-	-	445
Total state	<u>94,651</u>	<u>676,916</u>	<u>-</u>	<u>34,434</u>	<u>806,001</u>
<b>FEDERAL</b>					
State administered					
CARES - ESSER Fund	25,427	-	-	-	25,427
Coronavirus Relief Fund (OA CRF)	15,584	-	-	-	15,584
Ind with Disability Act (IDEA)	-	38,621	-	-	38,621
School lunch program	34,031	-	-	-	34,031
School breakfast program	13,513	-	-	-	13,513
Title I, ESEA	5,749	34,124	-	-	39,873
Title IV.A, Student support & academic enrichment	7,998	5,608	-	-	13,606
Title II, ESEA - Teacher & principal quality	-	5,347	-	-	5,347
CARES - School lunch program	4,289	-	-	-	4,289
CARES - School breakfast program	1,744	-	-	-	1,744
Title VI, Part B rural education initiative	3,237	-	-	-	3,237
Other federal	38,586	-	-	-	38,586
Total federal	<u>150,158</u>	<u>83,700</u>	<u>-</u>	<u>-</u>	<u>233,858</u>
<b>OTHER</b>					
Sale of bonds	-	-	-	500,000	500,000
Tuition from other LEAs - regular term	6,970	-	-	-	6,970
Total other	<u>6,970</u>	<u>-</u>	<u>-</u>	<u>500,000</u>	<u>506,970</u>
Total revenue	<u>\$ 905,002</u>	<u>\$ 895,145</u>	<u>\$ 124,995</u>	<u>\$ 553,893</u>	<u>\$ 2,479,035</u>

See independent auditors' report and accompanying notes to the financial statements.

Ballard R-II School District of Bates County, Missouri 007-122  
 Schedule of Selected Statistics  
 For the Year Ended June 30, 2021

**1. Calendar** (Sections 160.041, 171.029, 171.031, and 171.033 RSMo)

Report each unique calendar the district/charter school has as defined by Sections 160.041, 171.029, 171.031, and 171.033, RSMo.

School Code	Begin Grade	End Grade	Half Day Indicator	Standard Day Length	Days	Hours in Session
4020	K	6		7.2167	146	1,051.0548
1050	7	12		7.2167	146	1,051.0548

<b>Notes:</b>	

Ballard R-II School District of Bates County, Missouri 007-122  
Schedule of Selected Statistics  
For the Year Ended June 30, 2021

**2. Attendance Hours**

Report the total attendance hours of PK-12 students allowed to be claimed for the calculation of Average Daily Attendance.

School Code	Grade Level	Full-Time Hours	Part-Time Hours	Remedial Hours	Other Hours	Summer School Hours	Total Hours
4020	K	4,812.4065	0.0000	0.0000	0.0000	0.0000	4,812.4065
4020	1	10,884.5896	0.0000	0.0000	0.0000	0.0000	10,884.5896
4020	2	9,190.0215	0.0000	0.0000	0.0000	0.0000	9,190.0215
4020	3	9,180.3727	0.0000	0.0000	0.0000	0.0000	9,180.3727
4020	4	7,676.4074	0.0000	0.0000	0.0000	0.0000	7,676.4074
4020	5	8,948.1177	0.0000	0.0000	0.0000	0.0000	8,948.1177
4020	6	18,035.0482	0.0000	0.0000	0.0000	0.0000	18,035.0482
1050	7	7,396.9310	33.0000	0.0000	0.0000	0.0000	7,429.931
1050	8	8,047.8199	0.0000	0.0000	0.0000	0.0000	8,047.8199
1050	9	6,897.5320	0.0000	0.0000	0.0000	0.0000	6,897.5320
1050	10	10,553.5741	0.0000	0.0000	0.0000	0.0000	10,553.5741
1050	11	6,023.9393	0.0000	0.0000	0.0000	0.0000	6,023.9393
1050	12	8,191.2158	0.0000	0.0000	0.0000	0.0000	8,191.2158
<b>Grand Total</b>		115,837.9757	33.0000	0.0000	0.0000	0.0000	115,870.9757

Notes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_





Ballard R-II School District of Bates County, Missouri 007-122  
 Schedule of Selected Statistics  
 For the Year Ended June 30, 2021

**4. Free and Reduced Priced Lunch FTE Count (Section 163.011(6), RSMo)**

Report the FTE count taken the last Wednesday in January of resident students enrolled in grades K-12 and in attendance at least 1 of the 10 previous school days whose eligibility for free or reduced lunch is documented through the application process using federal eligibility guidelines or through the direct certification process. Desegregation students are considered residents of the district in which the students are educated.

School Code	Free Lunch	Reduced Lunch	Deseg In Free	Deseg In Reduced	Total
4020	22.00	3.00	N/A	N/A	25.00
1050	22.00	1.00	N/A	N/A	23.00
<b>Grand Total</b>	<b>44.00</b>	<b>4.00</b>	<b>N/A</b>	<b>N/A</b>	<b>48.00</b>

Notes:	

Ballard R-II School District of Bates County, Missouri 007-122  
 Schedule of Selected Statistics  
 For the Year Ended June 30, 2021

**5. Finance**

Answer the following questions with an appropriate response of true, false, or N/A unless otherwise noted.

Section	Question	Answer
5.1	The district/charter school maintained a calendar in accordance with 160.041, 171.029, 171.031, and 171.033, RSMo and all attendance hours were reported.	True
5.2	The district/charter school maintained complete and accurate attendance records allowing for the accurate calculation of Average Daily Attendance, which includes the reporting of calendar and attendance hours, for all students in accordance with all applicable state rules and regulations. Sampling of records included those students receiving instruction in the following categories:	True
	Academic Programs Off-Campus	N/A
	Career Exploration Program – Off Campus	N/A
	Cooperative Occupational Education (COE) or Supervised Occupational Experience Program	True
	Dual enrollment	N/A
	Homebound instruction	N/A
	Missouri Options	N/A
	Prekindergarten eligible to be claimed for state aid	N/A
	Remediation	N/A
	Sheltered Workshop participation	N/A
	Students participating in the school flex program	N/A
	Traditional instruction (full and part-time students)	True
	Virtual instruction (MOCAP or other option)	True
	Work Experience for Students with Disabilities	N/A
5.3	The district/charter school maintained complete and accurate attendance records allowing for the accurate calculation of September Membership for all students in accordance with all applicable state rules and regulations.	True
5.4	The district/charter school maintained complete and accurate attendance and other applicable records allowing for the accurate reporting of the State FTE count for Free and Reduced Lunch for all students in accordance with all applicable state rules and regulations.	True
5.5	As required by Section 162.401, RSMo, a bond was purchased for the district's/charter school's treasurer in the total amount of:	\$50,000
5.6	The district's/charter school's deposits were secured during the year as required by Sections 110.010 and 110.020, RSMo.	True
5.7	The district maintained a separate bank account for all Debt Service Fund monies in accordance with Section 108.180 and 165.011, RSMo. (Not applicable to charter schools)	True

See independent auditors' report.

Ballard R-II School District of Bates County, Missouri 007-122  
 Schedule of Selected Statistics  
 For the Year Ended June 30, 2021

**5. Finance (continued)**

Section	Question	Answer
5.8	Salaries reported for educators in the October MOSIS Educator Core and Educator School files are supported by complete and accurate payroll and contract records.	True
5.9	If a \$162,326 or 7% x SAT x WADA transfer was made in excess of adjusted expenditures, the board approve a resolution to make the transfer, which identified the specific projects to be funded by the transfer and an expected expenditure date for the projects to be undertaken. (Not applicable to charter schools)	N/A
5.10	The district/charter school published a summary of the prior year's audit report within thirty days of the receipt of the audit pursuant to Section 165.121, RSMo.	True
5.11	The district has a professional development committee plan adopted by the board with the professional development committee plan identifying the expenditure of seventy-five percent (75%) of one percent (1%) of the current year basic formula apportionment. Remaining 25% of 1% if not spent must be restricted and spent on appropriate expenditures in the future. Spending requirement is modified to seventy-five percent (75%) of one half percent (1/2%) of the current year basic formula apportionment if through fiscal year 2024 the amount appropriated and expended to public schools for transportation is less than twenty-five percent (25%) of allowable cost. (Not applicable to charter schools.)	True
5.12	The amount spent for approved professional development committee plan activities was:	\$2,283
5.13	The district/charter school has posted, at least quarterly, a searchable expenditure and revenue document or database detailing actual income, expenditures, and disbursement for the current calendar or fiscal year on the district or school website or other form of social media as required by Section 160.066, RSMo.	True

Notes:	

All above "False" answers **must** be supported by a finding or management letter comment.

Finding:	
Management Letter Comment:	

See independent auditors' report.



Ballard R-II School District of Bates County, Missouri 007-122  
 Schedule of Selected Statistics  
 For the Year Ended June 30, 2021

**6. Transportation (Section 163.161, RSMo)**

Answer the following questions with an appropriate response of true, false, or N/A unless otherwise noted.

Section	Question	Answer
6.1	The school transportation allowable costs substantially conform to 5 CSR 30-261.040, Allowable Costs for State Transportation Aid.	<b>True</b>
6.2	The district's/charter school's pupil transportation ridership records are maintained in a manner to accurately disclose in all material respects the average number of regular riders transported.	<b>True</b>
6.3	Based on the ridership records, the average number of students (non-disabled K-12, K-12 students with disabilities and career education) transported on a regular basis (ADT) was:	
	Eligible ADT	<b>83.0</b>
	Ineligible ADT	<b>3.0</b>
6.4	The district's/charter school's transportation odometer mileage records are maintained in a manner to accurately disclose in all material respects the eligible and ineligible mileage for the year.	<b>True</b>
6.5	Actual odometer records show the total district/charter-operated and contracted mileage for the year was:	<b>33,628</b>
6.6	Of this total, the eligible non-disabled and students with disabilities route miles and the ineligible non-route and disapproved miles (combined) was:	
	Eligible Miles	<b>30,365</b>
	Ineligible Miles (Non-Route/Disapproved)	<b>3,263</b>
6.7	Number of days the district/charter school operated the school transportation system during the regular school year:	<b>138</b>

Notes:	Number of days transported is less than days attended due to the 8 AMI/AMI-X days for FY 20/21.

All above "False" answers **must** be supported by a finding or management letter comment.

Finding:	
Management Letter Comment:	

See independent auditors' report.